

Trumbull Emergency Medical Service  
Commission Meeting  
October 26, 2010

**Present:** Vi Watson, Dominick Rutigliano, Joseph Rodriguez, Louise Evans, Philip Lukianuk, Michael DelVecchio and Barbara Crandall. John Butkus entered the meeting at 7:30 pm.

**Absent:** Shelley Ralsten

The meeting was called to order at 7:07pm. Minutes of September 28, 2010 were read by Joseph Rodriguez. Two corrections were made – Louise Evans was omitted from the absent list and the word “is” should be “are” on the top of the second page. Motion was made to accept the minutes as amended by Louise Evans, seconded by Philip Lukianuk. Unanimous.

**Commissioner’s Reports**

Joseph Rodriguez noted the holiday party will be held on December 5<sup>th</sup> from 3-6 pm. Felice DeVito will be working with a committee to plan the event. Information will be posted soon. The number of calls contest will be posted with a deadline of mid-November. Dominick Rutigliano, Louise Evans, and Philip Lukianuk had no report.

**Chairman’s Report**

Barbara Crandall updated the Commission on the installation of the cascade system noting the town would be doing the installation as soon as the parts were received. Barbara also noted the narcotic log has been taken care of by Danbury.

**Chief of Service Report**

Barbara Crandall briefly reviewed her report. Considerable discussion was held regarding the CEDC and TEMS’ position with regard to dispatching. The Peter Oliver Report was referenced with regard to the new regional center. The Commission is at a point where a decision must be made regarding EMS dispatching – whether to remain with TRDC or move to C-Med. Narrowband compliance still remains an issue. A cost analysis will be conducted and forwarded to the Commission which will include all equipment updates, dispatching services and associated fees. Mike DelVecchio read a letter from Utility Communications outlining the 2013 compliance requirements. Financing of the project was discussed. It was felt that a meeting with Dan Nelson from the First Selectman’s Office and Kenneth Martin from the Board of Finance would be beneficial to review the project so a decision can be made with regard to our upcoming budget input.

Barbara noted the Five Year Capital Plan has been submitted to the Finance Department.

### **Old Business**

1. 905 Status – no update.
2. Paramedic Contract – information has been submitted to the Purchasing Department for processing.

### **New Business**

1. Mechanical problems of the ambulances were discussed. 902 has been out of service for three weeks.
2. Mike DeVecchio noted the arrival of the new paramedic vehicle within the next few weeks will necessitate another location for the gator. Suggestions for an outside container were discussed. Mike will gather additional information.
3. Vi Watson noted she will be sending to the First Selectman a request for her reappointment to the Commission.
4. Budget preparations – Barbara Crandall was requested to provide actuals from the last 2 fiscal years to the Commission.
5. The new Town of Trumbull Organization Chart was distributed.
6. Michael DeVecchio reported he attended a leadership symposium at CCSU. He attended several classes regarding the new EMT curriculum/testing, changing trends in EMS, leadership, and several others.
7. The next Commission meeting will be held on Tuesday, November 23 at 7:00pm. A December meeting was scheduled for Tuesday, December 14 at 7:00pm.
8. Barbara Crandall noted next year will be the 35<sup>th</sup> Anniversary of TEMS and suggested the possibility of having a celebration in June.

### **Adjournment**

There being no further business, the meeting was adjourned at 9:13pm.

Respectfully submitted,

Barbara Crandall  
Administrative Assistant

The above minutes are considered a draft until they are approved at the next meeting of the TEMS Commission.